

COMMISSIONERS APPROVAL

GRANDSTAFF *CG*

ROKOSCH

THOMPSON *AK*

CHILCOTT *gl*

DRISCOLL *LD*

PLETTENBERG (Clerk & Recorder)

Date.....May 5, 2008

Members Present.....Commissioner Carlotta Grandstaff,
Commissioner Alan Thompson, Commissioner Kathleen Driscoll

Minutes: Glenda Wiles

► The Board met for various administrative issues as follows:

- Employee Action Forms: The Board signed numerous Employee Action forms
- Decision of monies for Big Sky Coalition for Bio Mass Seminar. The discussion included the previous motion in February to pay up to \$550.00 in order to assist in the seminar for the use of Bio Mass fuel as put on by the Big Sky Coalition.
Commissioner Chilcott made a motion to pay the \$550.00 (this was for the rental of the First Interstate Center). Commissioner Rokosch seconded the motion and all voted "aye".
- Decision on submittal of Property and Casualty Insurance Application:
Commissioner Rokosch stated while he does not have a problem with the MACo Insurance Company, he feels it might be good business to have the property and casualty insurance bid in order to see what other carriers are out there for policy prices. He also noted they need to review the Agent of Record Status, as there is a financial benefit to that Agent. Glenda stated the question for the Commissioners this morning is to approve the submission of the insurance quote for Property and Casualty Insurance to MACo. The premium renews the first of July and after the Agent of Record, Fred Thomas reviews their price quotes, the Commission could decide to go out for Request for Proposals if they so chose, and also to review the Agent of Record designation. Commissioner Driscoll stated it is important for the Commissioners to review the Agent of Record position as there are other qualified insurance agents who could also act as the Agent of Record. She stated there is a perception to the public that this position has always been handled by Fred Thomas, and it is important to review this position at another meeting. Since this is simply a submittal for premium policy, **Commissioner Rokosch made a motion to submit this application for the**

Property and Casualty Insurance to MACo. Commissioner Chilcott seconded the motion and all voted "aye".

- Appointment of Stevensville West Park District Members: It was noted a letter was received from Board Chair Ed Brubaker stating they will not require an election process as the board members of Jason Brewer, Christina Clayton and Charles Lande have agreed to another two-year term. The vacancy of Leonard Lewis was filled by Greg Zagay by appointment. Glenda noted she visited with Election Administrator/Clerk & Recorder Regina Plettenberg and Regina stated the Commissioners should appoint this year, but next year these members must run for re-election. **Commissioner Chilcott made a motion to appoint Jason Brewer, Christina Clayton and Charles Lande for one year. Commissioner Rokosch seconded the motion and all voted "aye".**
- Appointment of Sunnyside Cemetery Association Members: It was noted a letter was received by Arlene Anders, Secretary-Treasurer for the Sunnyside Cemetery Association. Arlene's letter noted the term for Bill Malone expired this April and he has decided to resign his position on the board. They would like to appoint Mary Lou Nelson to this position for a three-year term beginning this year and ending April 2010. Also the term for Carol Ross has expired and she has agreed to continue on the board for another three years, also ending in April 2010. **Commissioner Chilcott made a motion to appoint May Lou Nelson and Carol Ross to a term of three-years ending April 30, 2010. Commissioner Rokosch seconded the motion and all voted "aye".**

► In other business the Board met with Airport Manager Page Gough for an Airport Budget Hearing.

Minutes: Beth Perkins

► The Board met to review the Emergency Declaration Proceedings and Preparedness in regard to any upcoming flooding issues from the snow pack run off. Present were Office of Emergency Management Ron Nicholas, Erik Hoover, Civil Counsel Karen Mahar and Floodplain Administrator Laura Hendrix.

Ron gave an overview of the last resolution adopted by the Commission declaring an emergency. He explained it is necessary to have the County declare an emergency in order to receive federal funds for flooding. Commissioner Rokosch questioned the timing needed to receive emergency funds. Ron replied first you would have to spend the two mills levied prior to receiving federal funds. Board discussion followed regarding the worth of the mills.

Commissioner Chilcott requested an explanation of the difference of declaration of emergency and declaration of disaster. Ron replied declaration of emergency is the threat of loss of property or loss of life. Disaster is after the fact. Commissioner Grandstaff asked how many sandbags does the county have and where they are located. Ron replied most of them are on pallets and there are 250 bags per pallet. They are located in the various towns. Stevensville is now located in the water treatment building. Florence has 5

pallets. There are a total of 2500 bags each for Florence and Stevensville. He is not sure how many for Corvallis and Darby. Ron stated the firefighters are very good about getting the sandbags where they are needed. Commissioner Grandstaff asked about sandbags for citizens. Ron replied they cannot give county sandbags to citizens however, the fire departments disperse them wherever needed.

John Boland stated he tried to obtain sandbags and the only place he could get them was Donaldson's at 65 cents a bag. There aren't any preventative measures that can be taken. Commissioner Grandstaff asked Civil Counsel Karen Mahar if under title 10 there is anything to distribute sandbags for private use for prevention of flooding. Karen replied it has to be justified as for preventative measures and not private use. John asked if the County could make the bags available at cost. Karen replied it could be declared by resolution outlining the steps to be taken to prevent flooding. Ron stated most damage is during the emergency and not during preventative measures. Commissioner Chilcott stated in the past, the Road Department has taken sand down to the flooded area as a resource to fill sandbags for citizens. Ron concurred with Commissioner Chilcott and stated he is trying to educate people who flood every spring to be prepared ahead of time. Commissioner Grandstaff requested specific language in a new resolution to provide sandbags to the citizens for flooding. Laura suggested contacting MASSA for sandbags for a supply for the citizens rather than the County giving away the only ones on hand. Ron stated he would contact them and report back to the Board.

Laura stated with the current hydrology, the snow pack is 144% of average. She has been watching the forecast and watching the Darby gauge. She stated it could rise a foot by Thursday. Ron stated the weather is at average for the year and there is rising of the river every year. Laura stated she will be doing a flood examination of the river tomorrow. There is a lot of erosion on the banks.

Commissioner Grandstaff stated she received a letter from John Boland with concerns of the Hamilton Canal. John stated the Corvallis Canal was the first canal built in the state. On his property downstream of the head gate, the issue is there is a levee on the east side. In 2003, the flooding breached both the levees in the canal. He explained what could happen with flooding if the slabs should break that were put in by Bitterroot Irrigation. Commissioner Rokosch suggested drafting a letter to the irrigation companies and associations to inspect their local canal infrastructure. He discussed there could be situations where county bridges and infrastructures could be involved. Karen suggested approaching city municipalities to come up with a cohesive plan such as a reciprocal aid agreement. John suggested having a meeting prior to flooding as a responsibility of the commission.

Commissioner Driscoll asked how an inter-local agreement would work with jurisdiction. Laura replied it would have to be discussed. Commissioner Grandstaff stated it would be a good idea to contact them for a meeting. Commissioner Rokosch requested drafting a letter to inform them of a meeting with a suggested agenda. Civil Counsel questioned who would be the expert to determine what work would be required. Commissioner Grandstaff replied she believes it would be the Irrigation Company Board of Directors

and Laura Hendrix. John stated maybe we haven't learned anything from Katrina. Levees fail and it is negligence if it does not get addressed. Laura requested clarification of determining levees to withstand a flood event. Commissioner Grandstaff stated that is what the Board is requesting of her. Laura replied she would be the contact person for the levees.

Commissioner Grandstaff requested Board concurrence for issuing a letter to the irrigation districts. The Board concurred to have Office Staff issue a letter to the irrigation districts to meet on Monday at 10:30 a.m.

► The Board met to discuss and possibly to appoint of Open Lands Board member. It was the Board's consensus to interview the applicants prior to appointment.

Minutes: Glenda Wiles

► The Board met to discuss the hiring of a Human Resource Director. Discussion of the Commissioners reference check took place. It was agreed the Commissioners will contact the Sheriff's Office in order to initiate a criminal back ground check prior to offering the position of the Human Resource Director.

► The Board met with Sheriff Chris Hoffman and Special Projects Coordinator Marty Birkeneder to discuss and make a decision on an InterCap loan for fleet vehicles for the Sheriff's Office. Sheriff Hoffman stated he has been working with Internal Auditor Klarryse Murphy for over two years. They looked at leasing the vehicles and found that purchasing the vehicles out right with InterCap monies was more advantageous to the county. Sheriff Hoffman stated they are looking at 5 cars; 2-four wheel drive Expeditions and three Crown Victoria for patrol vehicles and a Ford Fusion for an administrative vehicle. Sheriff Hoffman felt the Ford Fusion will help in their gasoline consumption with the mileage and cost of the car. \$165,000 will purchase these vehicles and outfit them correctly. He stated they have \$43,000 in their capital fund. They would like to continue to build this fund and purchase these six cars with InterCap monies. They hope in the next six years to have enough money to purchase several cars and not utilize any loan monies. Marty stated they have submitted a grant for approximately \$800,000 in order to fund several vehicles for several agencies in Ravalli County, but if approved these grant funds would be utilized for next year's funding cycle. The \$165,000 would be paid for in payments of \$23,000 twice a year for the next five years. If approved the interest rate would be fixed. Sheriff Hoffman stated they want to order 2008 so the cost price is known; therefore there is a time constraint on ordering these vehicles and applying for the InterCap loan. The price will come under the state bid, thus at significant time saving.

Commissioner Chilcott motion to approve application to InterCap Loan program for the purchase of six Sheriff's fleet vehicles as discussed this date. Commissioner Driscoll seconded the motion and all voted "aye".